At Chapman Primary we request two payments for your child: the Program Requirement and the Voluntary Contribution.

Program Requirements

PRESCHOOL
A separate note regarding Preschool Program Requirements has been sent home with Preschool children. Payment for Preschool children can be made together with payment for Primary children, please include all childrens’ details on this form.

PRIMARY - KINDERGARTEN TO YEAR 6
Chapman Primary asks that you make a payment which covers the cost of two online resources; five performances/workshops/activities and three regular bus trips for each child from Kindergarten to Year 6. This payment is a once a year payment called the Program Requirements. As Indonesian Studies is part of our curriculum, Chapman Primary School will offer an Indonesian in-school performance each year. This year the performance will be in Term 3. This cost will be included in the Program Requirements.

Please note that should you wish to pay for these activities as they arise during the school year, payment for the online resources of Mathletics and Reading Eggs is required at the beginning of the year. If payment has not been received by the end of Term 1 an invoice will be sent home.

Occasionally, class excursions do incur incidental costs but these will be kept to a minimum, for example, entry to some exhibitions and for guides or resources provided. Please note that this does not include costs for the Intensive Swimming Program, the Friday Sports Program and School Camps. Information for these events will be sent out separately throughout the year.

Payments can be made online or by credit card, cash, cheque and money order. If you wish to arrange payment by instalments please contact our Business Manager on 6205 7300.

Voluntary Contributions (Preschool to Year 6)

The Voluntary Contributions are set by the School Board. A letter from the Board Chair is attached. Every family is asked to make a financial contribution. The amount of voluntary contribution requested varies with the number of children in the family attending the school.

VOLUNTARY CONTRIBUTIONS FOR 2017 HAVE BEEN SET AT:

- For One Student in the school: $120.00 per annum
- For Two Students in the school: $220.00 per annum
- For Three Students in the school: $320.00 per annum
- For Four or more Students in the school: $420.00 per annum

Please Note: The payment of these financial contributions is voluntary. The Education Act 2004 states that your child will not be refused benefits or services if you do not choose to contribute. Individual records of contributions are confidential.
Chapman Primary Program Requirements

**Kindergarten, Years 1 and 2 Students**  
$65 for the year

<table>
<thead>
<tr>
<th></th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus Levy (2 bus trips @ $6 each)</td>
<td>$12.00</td>
</tr>
<tr>
<td>Access to Online Resources – Reading Eggs &amp; Mathletics</td>
<td>$10.20</td>
</tr>
<tr>
<td>Term 2 Musica Viva - Teranga</td>
<td>$7.90</td>
</tr>
<tr>
<td>Term 2 Indigenous Performance</td>
<td>$5.00</td>
</tr>
<tr>
<td>Term 3 Crazy Science</td>
<td>$5.00</td>
</tr>
<tr>
<td>Term 3 Indonesian Performance</td>
<td>$6.90</td>
</tr>
<tr>
<td>Term 4 End of Year Movie (including bus)</td>
<td>$18.00</td>
</tr>
</tbody>
</table>

Total $65

I give permission for **my child** ...........................................................  
Class______  
to attend the school performances/activities listed above during 2017.  
I understand further details will be provided.

I give permission for **my child** ...........................................................  
Class______  
to attend the school performances/activities listed above during 2017.  
I understand further details will be provided.

Parent/Carer Signature: .................................................................

**Year 4 Students**  
$62.50 for the year

<table>
<thead>
<tr>
<th></th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus Levy (2 bus trips @ $6 each)</td>
<td>$12.00</td>
</tr>
<tr>
<td>Access to Online Resources – Reading Eggs &amp; Mathletics</td>
<td>$10.20</td>
</tr>
<tr>
<td>Term 2 Musica Viva - Teranga</td>
<td>$7.90</td>
</tr>
<tr>
<td>Term 3 Crazy Science</td>
<td>$5.00</td>
</tr>
<tr>
<td>Term 3 Indonesian Performance</td>
<td>$6.90</td>
</tr>
<tr>
<td>Term 4 End of Year Big Splash (including bus)</td>
<td>$20.50</td>
</tr>
</tbody>
</table>

Total $62.50

I give permission for **my child** ...........................................................  
Class______  
to attend the school performances/activities listed above during 2017.  
I understand further details will be provided.

I give permission for **my child** ...........................................................  
Class______  
to attend the school performances/activities listed above during 2017.  
I understand further details will be provided.

Parent/Carer Signature: .................................................................
<table>
<thead>
<tr>
<th>Years 3, 5 &amp; 6 Students</th>
<th>$67.50 for the year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bus Levy</strong> (2 bus trips @ $6 each)</td>
<td>$12.00</td>
</tr>
<tr>
<td><strong>Access to Online Resources –Reading Eggs &amp; Mathletics</strong></td>
<td>$10.20</td>
</tr>
<tr>
<td><strong>Term 2</strong></td>
<td><strong>Musica Viva - Teranga</strong></td>
</tr>
<tr>
<td><strong>Term 2</strong></td>
<td><strong>Indigenous Performance</strong></td>
</tr>
<tr>
<td><strong>Term 3</strong></td>
<td><strong>Crazy Science</strong></td>
</tr>
<tr>
<td><strong>Term 3</strong></td>
<td><strong>Indonesian Performance</strong></td>
</tr>
<tr>
<td><strong>Term 4</strong></td>
<td><strong>End of Year Big Splash (including bus)</strong></td>
</tr>
</tbody>
</table>

**Total $67.50**

I give permission for **my child** …………………………………………….................. **Class_____** to attend the school performances/activities listed above during 2017. I understand further details will be provided.

I give permission for **my child** …………………………………………….................. **Class_____** to attend the school performances/activities listed above during 2017. I understand further details will be provided.

Parent/Carer Signature: ………………………………………………………………………
Payment Advice Notice - Please complete

Voluntary Contribution for 2017 (see note over)
- For One Student in the school $120.00 per annum
- For Two Students in the school $220.00 per annum
- For Three Students in the school $320.00 per annum
- For Four or more Students in the school $420.00 per annum

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>Class</th>
<th>Payment For</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Program Requirements for Child 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Requirements for Child 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Requirements for Child 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Requirements for Child 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Voluntary Contributions</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Payment</td>
<td></td>
</tr>
</tbody>
</table>

Payment by: Cheque ( ) Cash ( ) Credit Card ( ) Online ( ) please tick.

Family Name: __________________________ Date: ______________
Please make cheques payable to: Chapman Primary School

Online Payments
If you are paying in full the total amount for your child/ren, with no changes, please use the following Online codes. YOU MUST RETURN THIS PAYMENT FORM.

If you are not paying in full you cannot pay online and must send the payment to the front office.

Online Codes: Program Requirements: PROG17
Voluntary Contributions: VOL17

Please note that if you are paying online a separate payment must be made for each child and the appropriate student code must be used. This means that Voluntary Contributions for a family of more than one child must be paid separately for each child. You will need to divide the total voluntary contribution amount equally between the children and enter each amount separately under their student key. If you also have preschool children, you will need the online preschool code (PRE-VOL) for your preschool child.

Return all pages of this document intact to the front office (even if you pay online). Check to make sure the permission section for each child has been signed and your child’s name has been printed clearly on this form.

For Credit Card Use Only
Please debit my Credit Card Account No:

_________________________ ___________________________ ___________________________ ____________ Expiry Date: ______________

□ Visa □ Mastercard

With the amount of $ ______________ payable to Chapman Primary School

Printed Name On Card: ____________________________________________
Signature on Card: ____________________________________________
13 February 2017

Voluntary Contributions for 2017

Dear Parents and Carers

Welcome to the beginning of an exciting new school year. Now is the perfect time to look forward to the education and resources that will be provided to your child or children during 2017.

I believe the education opportunities available at Chapman Primary P-6 School rank with the best available at any school in Canberra. As a Government school, funding is largely sourced from the ACT Government. It covers the overhead costs of the building as well as providing some, but not all, of the amenity that supports the rounded and balanced education we are accustomed to at Chapman Primary School. If the school had to rely purely on Government funding, the School Board would need to review the budget and some of the programs currently in place would be at risk of curtailment or abandonment.

Therefore, I write to request your continued financial support of our school. Your contribution will allow the school to continue to provide all those extras that add significant value to your child or children’s education. On behalf of the School Board, I ask every family to make a financial contribution to support our children throughout the year. The total amount of voluntary contribution varies with the number of children in the family that attend our school.

For 1 child  
we request a total contribution of  $120  for the year.

For 2 children  
we request a total contribution of  $220  for the year.

For 3 children  
we request a total contribution of  $320  for the year.

For 4 or more children  
we request a total contribution of  $420  for the year.

Please note, the payment of financial contributions is voluntary and The Education Act 2004 states your child will not be refused benefits or services if you do not choose to contribute.

Our preference is for your voluntary contribution to be made in one payment at the beginning of this year, however instalments and other special arrangements are available, if you prefer. Please speak to the Business Manager at our school to make these arrangements. I wish to remind you that all individual financial dealings with the school remain confidential, known only to the Principal and Business Manager.

Our school is strongly supported by our community and it is this high level of engagement that underpins the excellence of student educational achievement and adds to the vibrancy of our school environment. All contributions, including monetary and time and effort are actively encouraged at our school and are greatly appreciated by the Board and the staff at Chapman Primary School.

Thank you for your support and I look forward to another successful and wonderful year ahead.

Yours faithfully,

Jane Alver
Board Chair