



Chapman Primary School

Perry Drive Chapman ACT 2611
Telephone: 6205 7300 Fax: 6205 7307
e-mail: school.information@chapmanps.act.edu.au
ABN: 48 529 566 431



"Achieving Excellence Together"

Preschool Excursion – Canberra Museum And Gallery

Venue	Canberra Museum And Gallery
Date	Monday 30th October 2017
Time	9:30am – 1:00pm
Accompanying teachers	Paola Tulley, Tanya Waters, Amelia Doering, Sue Patterson
Cost	\$7
Departure and Return	Depart 9:30am Return 1:00pm
Transport	Bus

The above costs include admission to Canberra Museum And Gallery and bus travel.

The school has made every effort to keep costs for this activity at a reasonable level. The school requests parents and carers to make a **voluntary** financial contribution towards meeting the cost of your child's participation in this excursion.

We have an equity fund, which can be used to provide financial assistance for students where parents are unable to make the requested contribution. If however there is insufficient total funding available to meet the cost of the excursion, regrettably we may not be able to proceed. Please contact the front office if you would like financial assistance for your child/children.

The Excursion and Travel Policy 2013 states that the contributions to excursions are voluntary in nature and that students will not be excluded from activities due to non-payment of voluntary contributions. Individual records of contributions are confidential.

All students attending an excursion **must** have a current Excursion Medical Permission note completed. Please complete a form for your child prior to this excursion.

In the case of an emergency on the day of this excursion please contact the school on 62057300

Please complete the permission note attached and return to school by 19 October 2017

Thank you,
The Preschool team

Preschool Excursion - Canberra Museum And Gallery

Permission note

I give permission for my child in class to attend

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Staff accompanying the students on the excursion will take all reasonable care while the students are in their care to protect them from injury and to control and supervise their behaviour.

Parents should be aware that staff members are not responsible for injuries or damage to property that may occur on an excursion where, in all circumstances, staff have not been negligent.

My child understands that if she/he makes inappropriate choices of behaviour, he/she may have to be returned to school. (*Please discuss this with your child.*)

I agree to my child being under the authority of the school for the duration of this excursion. I authorise the teacher in charge to make any arrangements, medical or otherwise, necessary for the welfare of my child and agree to meet any costs incurred. This may include the cost of returning your child home.

I enclose the payment of \$7

ENCLOSED PAYMENT BY: Cash () ONLINE () Online Code: **CMAG**

I have read, understand and agree to all the information contained in this letter.

Signature of Parent:.....Name of Parent:

Parent Phone Contact for the day of excursion:

Please let your preschool teacher know if you are able to help on the excursion

I _____ will be available to help with the excursion to the Canberra Museum And Gallery on Monday 30th October 2017.

Signed _____