



Chapman Primary School

2019 YEAR 3 PACK

Stock Code	Description	Qty	Price	Total
L140838	Educ8 Graph Book A4 10mm 48pg	2.00	\$0.68	\$1.36
L141500	Educ8 A4 14mm Dotted Thirds 96 Page Exercise Book	6.00	\$1.15	\$6.90
SB1064	Educ8 Scrapbook 64 Page 100gsm EACH	1.00	\$0.99	\$0.99
MSB1064	Educ8 Scrapbook Mini 64 page 165 x 245mm 100gsm EACH	2.00	\$0.79	\$1.58
LSA408	Educ8 Story Book A4 48 Page 12mm	1.00	\$1.10	\$1.10
ERM320	Eraser Micador Large EACH	3.00	\$0.40	\$1.20
00614A4	Customised Display Books	1.00	\$5.95	\$5.95
201736	Maxi-Stick 36G Glue Stick	5.00	\$1.99	\$9.95
L4-345006	Edding 345 Highlighter Orange	1.00	\$1.10	\$1.10
L4364BK	MonAmi Whiteboard Marker Black EACH	2.00	\$1.50	\$3.00
LE1111HB	Educ8 Graphite Pencil HB	12.00	\$0.24	\$2.88
L1302	Facial Tissues 2 Ply 200 sheet EACH	1.00	\$1.75	\$1.75
L4-345005	Edding 345 Highlighter Yellow	1.00	\$1.10	\$1.10
1150-150A	Faber Castell Connector Colouring Pens Pack 12	1.00	\$4.40	\$4.40
MPP34	Pencil Case 330 x 135mm	1.00	\$3.30	\$3.30
68-4024	Crayola Coloured Pencils Pack 24	2.00	\$9.35	\$18.70
RWE30	Ruler 30cm Wooden Micador Essential Each	1.00	\$0.53	\$0.53
SCR476W	Micador Scissors 165mm Black	1.00	\$1.36	\$1.36
8006800	Sharpener Maped 1 Hole Tonic Metal Canister	1.00	\$3.87	\$3.87

Orders need to be placed by **31st December**
 Delivery will be made to Chapman Primary School

Any queries with the online ordering please call 1800 25 35 35
 or email bts@maximofficegroup.com.au

SubTotal: \$71.02

G.S.T: \$7.10

Total: \$78.12

See Reverse for Ordering Instructions

2019 Education/Stationery Requirements

This year, for the first time, *Maxim Office Group* will be supplying the 2019 Educational and Stationery Requirements for all year levels at Chapman Primary School. As in the past, we encourage all families to order their year level supplies through Maxim to ensure that all children have the recommended supplies for the 2019 school year. Maxim will deliver all ordered packs to the school and each child's pack will be distributed directly to their classroom ready for the beginning of the year.

As this is a new supplier and a new system for ordering, we have tried to provide step-by-step instructions to assist families. This is a 2-Step process, **first** to register an account and **second** to place an order. As you will not be required to enter each child's name, it is advisable to ensure **the family name is entered when registering**.

Please note that this year:

- the packs can only be ordered online.
- the school cannot accept order forms and/or payments.
- packs are ordered as complete packages ie items cannot be deleted from the year level order
- payment can only be done online by a debit/credit card. No cash options are available.

Orders need to be submitted at the latest by **31 December 2018**.

See reverse for what is included in your child's Education/Stationery Pack.

Step 1: How to Register

- Go to www.maximofficegroup.com.au
- Click 'Register'
- Fill out your details in the mandatory fields (red star *).
- Please enter the children's surname (if different to parent name).
- Type 'Chapman Packs' in the *Company/School Name*
- Enter your contact phone number.
- Delivery Address:
 - Enter **Perry Drive, Chapman, ACT 2611**
 - **Do not** enter your home address as packs will be delivered to the school.
- Once your details are entered, click 'Register'
- You will receive an email when your account has been verified. This can take up to an hour.

Step 2: How to Place an Order

- Once you have received your verification email, go to www.maximofficegroup.com.au
- Click on 'Login' and login with your email address and password.
- Type 'Chapman' in the search bar.
- Select the year level/s you require and add to cart.
- Go through to the checkout, payment will need to be made using debit/credit card.
- Save your login details for ordering in future years.

Please call 1800 25 35 35 or email bts@maximofficegroup.com.au with any ordering queries.

For general enquiries about this process please contact Chapman Primary on 6142 2400.