



## Chapman Primary School 2019 YEAR 6 PACK

Stock Code	Description	Qty	Price	Total
L140915	Educ8 Exercise Book 225 x 175mm 8mm 48 Page EACH	1.00	\$0.40	\$0.40
L140971	Educ8 Grid Book A4 10mm 48 Page 70gsm EACH	3.00	\$0.68	\$2.04
L141500	Educ8 A4 14mm Dotted Thirds 96 Page Exercise Book	6.00	\$1.15	\$6.90
ERM320	Eraser Micador Large EACH	2.00	\$0.40	\$0.80
00614A4	Customised Display Books	1.00	\$5.95	\$5.95
DWE001	Educ8 Board Document Wallet Blue	1.00	\$0.74	\$0.74
201736	Maxi-Stick 36G Glue Stick	3.00	\$1.99	\$5.97
L4-345006	Edding 345 Highlighter Orange	1.00	\$1.10	\$1.10
L4-345005	Edding 345 Highlighter Yellow	1.00	\$1.10	\$1.10
L4364BK	MonAmi Whiteboard Marker Black EACH	2.00	\$1.50	\$3.00
PRT10	Protractor Micador	1.00	\$0.45	\$0.45
RMX001	Radius Ballpoint Pen Black EACH	2.00	\$0.22	\$0.44
RMX002	Radius Ballpoint Pen Blue EACH	2.00	\$0.22	\$0.44
RMX003	Radius Ballpoint Pen Red EACH	2.00	\$0.22	\$0.44
L1413001	Edding Fineliner 0.4mm Black Each	2.00	\$1.50	\$3.00
LE1111HB	Educ8 Graphite Pencil HB	12.00	\$0.24	\$2.88
RUT30	Ruler 30cm Clear Plastic	2.00	\$0.62	\$1.24
L1302	Facial Tissues 2 Ply 200 sheet EACH	2.00	\$1.75	\$3.50
L1810505	Repositionable Notes Marbig 75 x 125 LOOSE	2.00	\$1.50	\$3.00
LFMF010	Manilla Folders FC Buff EACH	1.00	\$0.20	\$0.20
1006Z	Sharpener Metal Single Hole	1.00	\$0.25	\$0.25
M47854	Moki Headset	1.00	\$8.95	\$8.95
SCR476W	Micador Scissors 165mm Black	1.00	\$1.36	\$1.36

Orders need to be placed by **31st December**  
Delivery will be made to Chapman Primary School

SubTotal: \$54.15

Any queries with the online ordering please call 1800 25 35 35  
or email [bts@maximofficegroup.com.au](mailto:bts@maximofficegroup.com.au)

G.S.T: \$5.42

**Total: \$59.57**

See Reverse for Ordering Instructions

## 2019 Education/Stationery Requirements

This year, for the first time, *Maxim Office Group* will be supplying the 2019 Educational and Stationery Requirements for all year levels at Chapman Primary School. As in the past, we encourage all families to order their year level supplies through Maxim to ensure that all children have the recommended supplies for the 2019 school year. Maxim will deliver all ordered packs to the school and each child's pack will be distributed directly to their classroom ready for the beginning of the year.

As this is a new supplier and a new system for ordering, we have tried to provide step-by-step instructions to assist families. This is a 2-Step process, **first** to register an account and **second** to place an order. As you will not be required to enter each child's name, it is advisable to ensure **the family name is entered when registering**.

Please note that this year:

- the packs can only be ordered online.
- the school cannot accept order forms and/or payments.
- packs are ordered as complete packages ie items cannot be deleted from the year level order
- payment can only be done online by a debit/credit card. No cash options are available.

Orders need to be submitted at the latest by **31 December 2018**.

See reverse for what is included in your child's Education/Stationery Pack.

### Step 1: How to Register

- Go to [www.maximofficegroup.com.au](http://www.maximofficegroup.com.au)
- Click 'Register'
- Fill out your details in the mandatory fields (red star \*).
- Please enter the children's surname (if different to parent name).
- Type 'Chapman Packs' in the *Company/School Name*
- Enter your contact phone number.
- Delivery Address:
  - Enter **Perry Drive, Chapman, ACT 2611**
  - **Do not** enter your home address as packs will be delivered to the school.
- Once your details are entered, click 'Register'
- You will receive an email when your account has been verified. This can take up to an hour.

### Step 2: How to Place an Order

- Once you have received your verification email, go to [www.maximofficegroup.com.au](http://www.maximofficegroup.com.au)
- Click on 'Login' and login with your email address and password.
- Type 'Chapman' in the search bar.
- Select the year level/s you require and add to cart.
- Go through to the checkout, payment will need to be made using debit/credit card.
- Save your login details for ordering in future years.

Please call 1800 25 35 35 or email [bts@maximofficegroup.com.au](mailto:bts@maximofficegroup.com.au) with any ordering queries.  
For general enquiries about this process please contact Chapman Primary on 6142 2400.