



Chapman Primary School



Perry Drive Chapman ACT 2611
chapmanps.info@ed.act.edu.au
02 61422400
ABN: 48 529 566 431

“Achieving Excellence Together”

29 August 2022

Dear parents and carers,

THE MUSIC MAN PERFORMANCE

The following details relate to an educational incursion which is being organised for students in preschool.

Purpose:	Declan The Music Man will be visiting preschool to introduce our preschool students to different instruments. The Music Man will demonstrate what instruments sound like, how they work and where they come from. Students will have the opportunity to join in with songs and play some of the instruments. As this is an incursion, all students will be attending the performance
Timetable:	Group 1: Frogs and Spots – Tuesday 13 September 2022 1:30pm Group 2: Stripes and Turtles – Thursday 15 September 2022 9:30am
Venue:	Preschool
Cost:	\$9.00
Payment and Permission due by	Thursday 8 September 2022

The school has made every effort to keep cost for this incursion to a minimal level. If necessary, parents or students can confidentially discuss support to meet the cost of the incursion with the Principal. Please contact the front office if you would like to speak with the Principal.

Group size	Group 1: 41 Group 2: 38	Ratio: 1:11
Teacher in charge:	Diane Newton	
Accompanying Staff	Diane Newton, Bron Leahy, Tanya Waters & Michelle Abrahamffy	
Emergency Contact for this excursion: Chapman Primary School 02 6142 2400		
Contingency:	If this performance does not go ahead as scheduled above, it will be rescheduled for a later date.	
Behavioural Expectations:	Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful.	

Kind regards

Preschool Teaching Team



Chapman Primary Incursion Payment Form THE MUSIC MAN PRESCHOOL PERFORMANCE

I give permission for my child _____ in class _____ to attend the preschool incursion, *The Music Man* on the scheduled dates for their session.

I agree to my child participating in the activities associated with this incursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this incursion. I agree that my child will be under the authority of the school for the duration of the incursion.

- I have completed and attached the ACT Education Medical Information Consent Form with this permission.
The Medical Information and consent form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes No

(If yes, please provide these details below.)

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No:	
Ambulance fund: Parents are responsible for ambulance costs outside the ACT					

Payment Code: PreMusic

Students Name: _____ **Preschool Group:** _____

Incursion Payment Details

- Enclosed is cash to the value of **\$9.00** to cover the cost of the excursion.
 Quickweb payment of **\$9.00** made on (date) _____ receipt number _____
<https://www.chapmanps.act.edu.au/payment>

Please ensure that this permission form is returned to your child's teacher

Name of Parent/Carer (please print): _____

Signature: _____ **Date:** _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) Chapman Primary School. This information is necessary for us to manage student participation in incursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child may be unable to participate in the incursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.