



23 February 2024

Dear parents and carers,

YEAR 1 BIRRIGAI OUTDOOR SCHOOL EXCURSION – ‘THE RIVER’

The following details relate to an educational excursion to Birrigai Outdoor School which is being organised for students in year 1.

Purpose:	<p>To connect year 1 curriculum learning in English, Science & HASS with Indigenous perspectives, year 1 students will visit Birrigai Outdoor School to participate in their “The River” program.</p> <p>Inspired by Sally Morgan and Johnny Warrkatja Malibirr’s picture book, ‘The River’, this program connects students to Ngunnawal Country, following a Birrigai waterway. Students walk a sensory journey alongside the creek bed to explore and learn more about its features, plants, animals, and their connections to each other. The program finishes with time for students to connect further with Country and their learning through bush play and opportunity to contribute to Birrigai creek Landcare projects.</p>
Day/Date:	<p>Group 1: 1DD & 1EM – Monday 18 March 2024</p> <p>Group 2: 1DL & 1 SE – Thursday 21 March 2024</p>
Timetable:	<p>Departing Chapman Primary School at 9.15 am</p> <p>Returning to Chapman Primary School by 2.30 pm</p>
Venue:	Birrigai Outdoor School, 164 Tidbinbilla Road, Tharwa
Transport:	Bus
Cost:	\$17.00
Permission due by	Friday 8 March 2024

The school has made every effort to keep cost for this excursion to a minimal level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.

Group size	Group 1: 1DD & 1EM - 39 Group 2: 1DL & 1SE - 40	Ratio:	1:10
Teacher in charge:	Denby Lovell		
Accompanying Staff	Group 1: 1DD & 1EM – Kristina Delbridge, Emily Mullamphy, Amy Jager and Jessica Sims Group 2: 1DL & 1SE – Denby Lovell, Kate Elliot, Amy Jager and Liz Needham.		
What to bring and Lunch and recess arrangements	<p>Lunch and snacks, water bottle and sunsmart hat.</p> <p>Students will have meals at Birrigai including recess and lunch. Please pack your child’s snacks and lunch in a paper bag clearly labelled with their name and class.</p>		
Birrigai Biscuit and fruit	<p>Students will be provided with a Birrigai Biscuit for morning tea and fruit for afternoon tea. The ingredients for the biscuit are:</p> <ul style="list-style-type: none">• Rolled Oats, self-raising Flour, sugar, golden syrup, coconut, margarine (dairy free), soy. <p>Please complete the attached Birrigai Allergen and Food Restrictions form if your child has an allergy or food restriction to any of the Birrigai Biscuits ingredients or citrus.</p>		

What to wear	Full school uniform, and enclosed shoes. As the weather at this time of year can be changeable, please dress your child appropriately for the weather on the day - we suggest you ensure your child has a warm jumper and lightweight layered clothing that can be removed and put on as the day progresses. Please ensure ALL clothing is clearly labelled with your child's full name.
Excursion Risk Assessment: Available to view at the front office	
Emergency Contact for this excursion: Chapman Primary School 02 6142 2400	
Contingency:	Should this excursion not proceed on the dates listed above, it will be rescheduled where possible or cancelled and a full refund will be offered.
Behavioural Expectations:	Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful.

Staff members accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff members have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful, or disobedient behaviour.

If you would like your child to attend this excursion, please return the following to your child's classroom teacher no later than Friday 8 March 2024:

- ☐ The attached permission form,
- ☐ The ACT Education Medical Information and Consent form,
- ☐ Payment, and,
- ☐ if necessary, due to food allergies or restrictions, the Birrigai Allergen and Food Restrictions Form.

Yours faithfully

James M. Barnett
Principal



YEAR 1 BIRRIGAI OUTDOOR SCHOOL EXCURSION – “THE RIVER”

**This signed consent form, payment and medical form must be returned to your child’s classroom teacher by
Friday 8 March 2021**

I give permission for my child _____ in class _____
to attend the year 1 Birrigai Outdoor School “The River” excursion, for Group 1 (1DD & 1EM) on Monday 18
March 2024 or Group 2 (1DL & 1SE) Thursday 21 March 2024 travelling by bus.

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

- ☐ I have completed and returned the ACT Education Medical Information Consent Form with this permission. *The Medical Information and consent form only needs to be completed once per calendar year prior to the first excursion unless there are changes to the details on this form during the year.*

Will your child require medication to be administered during the excursion? Yes ☐ No ☐

- **If yes**, is this medication and the accompanying plans held at the school? Yes ☐ No ☐

All medications held at the school will be transported to this excursion.

- **If No**, please complete a [Medication Authorisation and Administration Record](#) and present this along with medication to the school front office prior to the departure date for this excursion. *Please contact the school front office on 6142 2400 for further information.*

- ☐ Does your child have an allergy or food restriction to any of the Birrigai Biscuits ingredients or citrus?
Yes ☐ The completed Birrigai **Allergen and Food Restrictions** form is returned with this permission.
No ☐

Is there any additional information you need to provide to support your child’s participation in this excursion?
Yes ☐ No ☐ (If yes, please provide these details below.)

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No:	
Ambulance fund: Parents are responsible for ambulance costs outside the ACT					

Payment Code: YR1BIRRIGAI

Excursion Payment Details

- ☐ Quickweb payment of **\$17.00** made on (date) _____ receipt number _____
<https://www.chapmanps.act.edu.au/payment>
Please ensure that this permission form is returned to your child’s teacher
- ☐ Enclosed is cash to the value of **\$17.00** to cover the cost of the excursion.

Name of Parent/Carer (please print): _____

Signature: _____ **Date:** _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to manage the excursion appropriately and effectively. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.