



23 October 2023

Dear parents and carers,

HIGH SCHOOL 2024

MOUNT STROMLO HIGH SCHOOL TRANSITION VISIT OR ADVICE OF HIGH SCHOOL DESTINATION

The following details relate to high school enrolment information for your child.

Information for all families progressing to year 7 at your preferred high school in 2024.

2024 High School Advice

We remind all year 6 families that it is important you enrol your child at your chosen high school as soon as possible, if you have not already done so, to ensure you do not miss any important information about transition and orientation programs. For families who have not yet done so you can lodge your online enrolment for an ACT Public High School at:

<https://www.education.act.gov.au/public-school-life/enrolling-in-a-public-school>

Please complete the attached permission form to advise us of your child's enrolment for high school in 2024.

Information for students progressing into year 7 at Mount Stromlo High School in 2024.

Mount Stromlo High School Transition Visit

Purpose	To prepare students to progress to year 7 in 2024, Mount Stromlo High School would like to invite all students who are enrolled in year 7 2024 to a Transition Day at Mount Stromlo High School. The day will focus on students getting to know one another, meeting their peer support leaders and teachers, and becoming familiar with the school itself. The day is organised into several sessions, with the aim of creating an authentic high school experience. Students will be placed into a group and assigned 2-3 peer mentor guides. Group sizes are anticipated to be between 20-30 students, this may vary based on the needs of the students. Students will participate in a range of sessions run by the teachers of different Faculties. Students will also participate in an activity session run by the peer mentors in the afternoon. <i>Students not attending Mount Stromlo High School please see information further on in this note.</i>		
Day/Date:	Thursday 2 November 2023		
Timetable:	Arrive at Stromlo High School: 9.00 am <i>** Please meet Chapman Primary School year 6 teachers at the front of the high school.</i> Principal's welcome address in the SPACE (assembly hall): 9.15 Collection from Stromlo High School: 2.30 pm		
Venue:	Mount Stromlo High School, 220 Badimara Street, Waramanga		
Transport:	It is the parents' responsibility to arrange for their children to be dropped off at and collected from Mount Stromlo High School on the day.		
Cost:	Nil		
Permission due by	Monday 30 October 2023		
Group size	Up to 60 Chapman Primary School students	Ratio:	1:20

Teacher in charge:	Jodi de Ligt
Accompanying Staff	Dan Gatwood, Angas Quantrill and Emma Pryor
Meals	The Peer mentors will run a BBQ lunch (sausage sizzle) and fruit at recess for all students who are attending the Transition Day. Please discuss with your child and dietary restrictions due to allergies or other circumstances that may impact their choice to participate in the sausage sizzle. Students should ensure they pack additional food to sustain them through the day.
What to bring	All students should bring a sunsmart hat and a water bottle and snack.
What to wear	Full school uniform.
Excursion Risk Assessment: Available to view at the front office	
Emergency Contact for this excursion: Chapman Primary School 02 6142 2400	
Contingency:	Should this excursion not proceed on the dates listed above, it will be rescheduled.
Behavioural Expectations:	Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful.

Information for students progressing to year 7 at a different educational facility 2024.

All year 6 students not attending this transition program will engage in an alternate program at Chapman Primary School.

Students and families enrolled for year 7 at a different facility should check with their enrolled school for information about transition and orientation programs.

Staff members accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff members have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful, or disobedient behaviour.

If you are happy for your child to attend, please return the attached permission and medical form to your child's classroom teacher no later than Monday 30 October 2023.

Yours sincerely

James M. Barnett
Principal

Chapman Primary School Permission Form**HIGH SCHOOL 2024****MOUNT STROMLO HIGH SCHOOL TRANSITION VISIT OR ADVICE OF HIGH SCHOOL DESTINATION**

This signed form should be returned to your child's classroom teacher no later than **Monday 30 October 2023**

Advice of year 7 enrolment – all families please complete and return.

My child _____ in class _____ is enrolled to attend
year 7 at _____

If your child is attending Mount Stromlo High School in 2024, please continue to complete the remainder of this permission form.

Mount Stromlo High School Transition Visit

I give permission for my child _____ in class _____
to attend the Mount Stromlo High School Transition visit on Thursday 2 November.

- ☐ I understand that it is my responsibility to arrange for my child to be at Mount Stromlo High School by 9.00 am on this day.
- ☐ I will collect my child from Mount Stromlo High School at 2.30 pm on this day.

I agree to my child participating in the activities associated with this transition visit mentioned previously. I have discussed with my child the need for expected behaviour on this visit. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

- ☐ I have previously completed and returned the ACT Education Medical Information Consent Form for the current school year. *The Medical Information and consent form only needs to be completed once per calendar year prior to the first excursion unless there are changes to the details on this form.*

Are there any changes to the medical information previously provided for this school year? No ☐ Yes ☐
If yes, an updated [Medical Information and Consent Form](#) is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion? Yes ☐ No ☐

- **If yes**, is this medication and the accompanying plans held at the school? Yes ☐ No ☐
All medications held at the school will be transported to this excursion.
- **If No**, please complete a [Medication Authorisation and Administration Record](#) and present this along with medication to the school front office prior to the departure date for this excursion. *Please contact the school front office on 6142 2400 for further information*

Is there any additional information you need to provide to support your child's participation in this excursion?
Yes ☐ No ☐ (If yes, please provide these details below.)

Name of Parent/Carer (please print): _____

Signature: _____ Date: _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to manage the excursion appropriately and effectively. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.