



18 March 2024

Dear parents and carers,

NETBALL FINALS – YEARS 5 & 6

This information relates to the Netball Final Day which your child qualified to participate in during the recent Netball Gala Day.

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| Purpose: | Netball Finals consisting of 2 x 12 minutes halves. |
| Day/Date: | Wednesday 10 April 2024 |
| Timetable: | 9.00 am to 2.45 pm |
| Venue: | Netball ACT, Northbourne Avenue, Lyneham. |
| Transport: | Private Transport – Parents are responsible for the transport of their child to and from this venue. No transport will be arranged by the school for this event. |
| Cost: | \$6.00 per student |
| Payment and Permission due by | Wednesday 3 April 2024 |

The school has made every effort to keep cost for this excursion to a minimal level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.

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|--|---|--------|------|
| Group size | 10 | Ratio: | 1:10 |
| Teacher in charge: | Dean Howell Students should report to Mr Howell on arrival at the venue to have attendance marked on arrival and again before departure. | | |
| Meals | Students should bring a water bottle, food and snacks to get through the day. | | |
| Activities | Netball team activities. | | |
| What to bring | Sunsmart hat, water bottle and lunch, recess and snacks to get through an active day. | | |
| What to wear | School uniform suitable for sport activities and footwear appropriate for the activities. | | |
| Excursion Risk Assessment: Available from the front office by contacting 02 6142 2400. | | | |
| Emergency Contact for this excursion: Chapman Primary School 02 6142 2400 | | | |
| Contingency: | In case of bad weather this Gala Day will be rescheduled to a later date or cancelled and a full refund will be offered. | | |
| Behavioural Expectations: | Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful. | | |

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful, or disobedient behaviour.

For your child to attend, please return the completed permission form and payment to your child's classroom teacher no later than **Wednesday 3 April 2024**.

Yours faithfully

James M. Barnett
Principal

Chapman Primary School Excursion Permission Form

NETBALL FINALS – YEARS 5 & 6

This signed permission form and payment should be returned to your child's classroom teacher no later than Wednesday 3 April 2024.

I give permission for my child _____ in class _____ to attend the Netball Finals Day on Wednesday 10 April at Netball ACT Indoor Courts.

- ☐ I understand that it is my responsibility to transport my child to and from the venue as no transport will be provided by the school for this event.

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

- ☐ I have previously completed and returned the attached ACT Education Medical Information Consent Form for 2024. *The Medical Information and consent form only needs to be completed once per calendar year prior to the first excursion unless there are changes to the details on this form.*

Are there any changes to the medical information previously provided for this school year? No ☐ Yes ☐

If yes, an updated Medical Information and Consent Form is required to be completed (available through the front office).

Will/may your child require medication to be administered during the event? If yes, please note the following:

- ☐ I understand that it is my responsibility to manage medication requirements for my child and will be provided and administered by me.
- ☐ I understand that medication held at the school **WILL NOT** be transported to this event.

Is there any additional information you need to provide to support your child's participation in this excursion?
Yes ☐ No ☐ (If yes, please provide these details below.)

Please provide the following information:

| | | | | | |
|---|--|----------------------|--|----------------|--|
| Medicare No: | | Private Health Fund: | | Membership No: | |
| Ambulance fund: Parents are responsible for ambulance costs outside the ACT | | | | | |

Payment Code: NETBALLFINAL

Excursion Payment Details

- ☐ Quickweb payment of **\$6.00** made on (date) _____ receipt number _____
<https://www.chapmanps.act.edu.au/payment>
Please ensure that this permission form is returned to your child's teacher
- ☐ Enclosed is cash to the value of **\$6.00** to cover the cost of the excursion.

Name of Parent/Carer (please print): _____

Signature: _____ **Date:** _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or

disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.