



6 May 2025

Dear parents and carers

CHAPMAN PRIMARY SCHOOL 2026 SCHOOL PHOTOS

The following details relate to Chapman Primary School 2026 School Photos which will be taken by *The School Photographer*.

Proposed Schedule

Day and Date	Schedule
Tuesday 26 May	Preschool* only - Frogs & Spots – group and individual photos
Thursday 28 May	Preschool* Stripes & Turtles – group and individual photos Kindergarten to year 6 – group and individual photos Sibling photos – during break 1 (10:30-11:10 am) Specialist Group photos.

Photographic Consent

The ACT Education Directorate has confirmed that where parents/carers have given consent for information to be released to the school photographer on your child's online enrolment form, students in kindergarten to year 6 can be included in school photographs without the need for further consent. Students are photographed with their class group and individually, and their name will be printed on group photos. **If you do not want your child to participate in school photos** or do not want their name to be printed on class group photos please notify the school on chapmanps.info@ed.act.edu.au in writing by Thursday 21 May.

About School Photos

School Photos are taken in the school hall. To reduce the disruption to teaching and learning programs, a timetable will be prepared for photo day. Because this timetable is subject to change without notice to meet school needs, it cannot be shared.

For health and safety reasons, if your child is unwell on photo day, please DO NOT send them to school. Unwell students should remain at home. The School Photographer can be contacted to arrange for you to visit their studio at another time.

Personalised Order Envelopes

Your child will bring home a personalised order envelope. This envelope shows purchase choices, ordering and payment options. **DO NOT SEND THESE ENVELOPES BACK TO THE SCHOOL BEFORE PHOTO DAY.**

Please note: The purchase of school photos is between families and *The School Photographer*. The school is required to comply with financial guidelines regarding money's held on school premises. **Order forms and payment cannot be accepted or held by the school.**

Sibling Photo's - Kindergarten-Year 6 students only

Sibling photos will be taken on Thursday 28 May only **during break 1**. An announcement will be made to remind children to go to the hall for their sibling photos. Please discuss with your children the need to meet their siblings outside the school hall at the first break. It is your children's responsibility to listen for this call.

Sibling photograph order forms can also be collected from the school front office to be handed to the photographer on the day. These can be pre-ordered online at your convenience up to 24 hours prior to school photo day at <https://www.theschoolphotographer.com.au/>. **The photographer will have a list of pre-ordered sibling photos.** *This is a great way to make sure your children don't forget about their sibling photo as we can follow up on those who miss the announcement.*

***Important Information for Preschool families:** Due to the regulations placed on school photographers under National Law governing the Safe use of Digital Devices, Photography and Data Management Policy in Preschools, and the new parent / guardian consent requirements placed on photographers for preschool students, we are investigating whether preschool students can or cannot be included in sibling photos with their primary school siblings. Further advice will be sent to families once this decision is finalised.

Group Photos

Specialist Group photos (e.g. school bands) will be taken on Thursday 28 May only. Information about viewing and ordering these photographs will be given to students involved as photos are taken.

ORDERING: A Message from The School Photographer

- Online Payments – We encourage parents to place orders online *prior to School Photography Day*. Each student will receive an envelope or flyer with a unique online order code. Orders can be placed at: www.theschoolphotographer.com.au
- Cash Orders – Cash payments can be made using the order envelope. Please refer to the envelope for specific instructions.
- Student Photo Enquiries – Please direct all parent enquiries to:
Email: enquiries@theschoolphotographer.com.au. Phone: 02 9674 9824

Further information about *The School Photographer*, please visit www.theschoolphotographer.com.au.

You can also contact the school front office on 6142 2400 or at Chapmanps.info@ed.act.edu.au

Yours faithfully

James M. Barnett
Principal