



Chapman Primary School

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02 61422400
ABN: 48 529 566 431



“Achieving Excellence Together”

30 August 2022

Dear Parents/Carers,

YEAR 5 CAMP – JINDABYNE SPORT AND RECREATION CENTRE

The following details relate to an educational camp to Jindabyne Sport and Recreation Centre which is being organised for students in year 5.

Purpose	The focus for the camp will be on outdoor adventure, team building and resilience through participation, in the planned activities. Further information about Jindabyne Sport and Recreation Centre can be accessed on their website https://www.sport.nsw.gov.au/sport-and-recreation-centres/jindabyne More detailed parent information about the camp can be access https://www.sport.nsw.gov.au/sport-and-recreation-centres/school-camps/parent-information-school-camps
Day/Date	Monday 14 November to Wednesday 16 November 2022
Timetable	Departing Chapman Primary School at 8.15 am on Monday 14 November Returning to Chapman Primary School by 3.45 pm on Wednesday 16 November
Venue	Jindabyne Sport and Recreation Centre 207 Barry Way, Jindabyne, NSW 2627
Transport	Coach with fitted seatbelts
Cost	\$410.00 <i>Costs outlined within note</i>

The school has made every effort to keep cost for this excursion to a minimal level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.

Permission Forms to be returned by	PERMISSION FORMS to be returned by Monday 17 October 2022
Camp Registration Requirement	Camp Registration to be completed Monday 17 October 2022 In addition to school-based payment, paper permissions and medical information forms, all students attending the year 5 camp at Jindabyne Sport and Recreation Centre must have a completed online registration. https://officeofsport.ungerboeck.com/prod/emc00/register.aspx?eid=eIFUY3NaVkJxYkZBbVUweGJWODhvdz090

Suggested Payment Plan		
Payment	Cost	Due Date
Payment 1	\$210.00	Monday 19 September 2022
Payment 2	\$100.00	Monday 17 October 2022
Final Payment	\$100.00	Monday 31 October 2022

Group size	69	Ratio	12:1
Teacher in charge:	Jodi de Ligt		
Accompanying Staff	Jodi de Ligt, Dean Howell, Dan Gatwood, Caitlin Law, Tina MacDonnell & Liz Needham		
Accommodation	Students stay in comfortable rooms or lodges with male and female students accommodated separately. At least one Chapman Primary teacher will stay in a room nearby and will be responsible for student safety and behaviour.		
Meals	<p>All meals will be provided by Jindabyne qualified catering team who prepare nutritious and delicious meals so your child will never go hungry at camp.</p> <p>Students will need to take their own lunch and recess for day one of camp. Please pack a simple sandwich / fruit / snack in disposable packaging to be eaten at a stop on the way to camp. Please also bring a refillable water bottle.</p> <p>No other food should be provided by families for camp including snacks such as confectionery, chips and lollies.</p> <p>Special dietary requirements for medical conditions, religious beliefs and lifestyle choices such as vegetarians or vegans can be catered for. Please complete the Dietary Requirements on the attached permission form.</p>		
Activities	<p>Activities available at the centre include Challenge Ropes, Flying Fox, Rock Climbing and bouldering, BMX Bike Riding, Circus Skills, team Challenges, Survival skills, Alpine Walks, Cookouts, Archery, Fishing and Traditional Indigenous Games.</p> <p>Specific activities will be chosen by year 5 teachers closer to the camp departure date based on the needs and interests of our year 5 cohort. Information about exact activities will be forwarded to families once final decisions have been made.</p>		
What to bring	<p>Please see attached packing list.</p> <p>Please ensure all items are clearly labelled with student's full name</p> <p>Please provide a healthy lunch and recess for the first day of camp (14 November) in disposable packaging along with a refillable water bottle.</p>		
What to wear	Active wear (appropriate for changeable weather conditions) and a sunsmart hat.		
Excursion Risk Assessment: Available at the school front office.			
Emergency Contact for this excursion: Chapman Primary School (02) 6142 2400.			
Contingency:	Should the camp not proceed at the scheduled dates it will be postponed until a later date where possible or cancelled and full refund offered.		
Behavioural Expectations:	Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful.		

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful, or disobedient behaviour.

If you are happy for your child to attend, please return:

- **Completed permission**, General Medical Information Consent form by **Monday 17 October 2022**
- **Jindabyne Camp Registration** Requirement to be completed **by Monday 17 October 2022**
- Full / final payment to your child's classroom teacher no later than **10.00 am on Monday 31 October 2022**

Kind regards

Jodi de Ligt, Dan Gatwood, Caitlin Law & Tina MacDonnell
Year 5 Teaching Team

Camp Recommended Packing List

What to bring

Clothing	Additional non-clothing items
<p>Please ensure all items are clearly labelled with student's full name</p> <ul style="list-style-type: none"> <input type="checkbox"/> t 'shirts (long/short) <input type="checkbox"/> shorts <input type="checkbox"/> long pants (track pants are most practical) <input type="checkbox"/> socks and underwear <input type="checkbox"/> pajamas <input type="checkbox"/> jumper/s <input type="checkbox"/> 1 x sunsmart hat (broad brim) <input type="checkbox"/> Waterproof rain jacket <input type="checkbox"/> 2 x suitable pair of walking shoes <p><i>Clothing that can be layers is most practical for camps as items can be put on or removed as weather conditions and activities change</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Toiletries <input type="checkbox"/> Insect repellent and sunscreen <i>sunscreen will be provided by the school however if your child has sunscreen sensitivity you may wish to pack your own)</i> <input type="checkbox"/> 2 x towels <input type="checkbox"/> Plastic bag for dirty or wet clothes <input type="checkbox"/> Pillow with pillowcase <input type="checkbox"/> Sleeping bag or Doona and 2 single flat sheets <input type="checkbox"/> Water Bottle <input type="checkbox"/> Packed lunch and recess for first day <input type="checkbox"/> Day pack <input type="checkbox"/> Personal medications (please see below)

DO NOT BRING

- ✘ Aerosol cans (i.e., spray-on deodorant or insect repellent)
- ✘ Any food, including snacks, confectionery, chewing gum or soft drink etc. (other than recess and lunch on first day.)
- ✘ Personal electronic devices/iPods/iPads, cameras or phones or other electronic devices.
- ✘ Jewellery or other valuables

Students will be reminded to leave these items with parents prior to departure.

Student Medications:

Student requiring medication should bring enough for the duration of the camp only. *All personal student medication and medical plans held at the school will be transported by school staff attending camp.*

If your child will need medication available to them that is not held at school (pain, hayfever or allergy relief, daily, overnight or preventative medication) please ensure you follow the instructions below.

Medication must:

- Be in original packaging, clearly marked with student's full name, dose and times for it to be administered.
- Medication must be accompanied by a [Medication Authorisation and Administration Record](#) also available either from the school front office. Please note, medication of any kind cannot be administered without this form being completed.
- Medications must be handed to First Aid Officer prior to departure. Please do not pack medications with student belongings.

Please do not hesitate to contact the school if you have any further questions our would like assistance regarding medication and medical requirements.



Chapman Primary School Camp Permission Form

YEAR 5 CAMP – JINDABYNE SPORT AND RECREATION CENTRE

This signed consent form and payment should be returned to your child’s classroom teacher no later than 10:00am on Monday 17 October 2022.

I give permission for my child _____ in class _____ to attend the year 5 camp at Jindabyne Sport and Recreation Centre from Monday 14 November to Wednesday 16 November 2022, travelling by coach with fitted seatbelts.

- I have completed the **Jindabyne Camp online registration requirement via the below link** <https://officeofsport.ungerboeck.com/prod/emc00/register.aspx?eid=eIFUY3NaVkXkZBbvUweGJWODhvdz090>

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

Medical

- Medical Information and Consent form is attached. *The Medical Information and consent form only needs to be completed once per year prior to the first excursion unless there are changes to the details on this form.*
- I have already completed and returned the Medical Information Consent Form for 2022.

Are there any changes to this form? Yes No

If yes, an updated [Medical Information and Consent form](#) is required (or available at the front office).

Will your child require medication to be administered during the excursion (e.g., allergy medication, pain relief)?

Yes No *If yes, please complete a [Medication Authorisation and Administration Record](#)*

All medical plans and medications held at the school will be transported to this excursion. Please contact front office staff on 6142 2400 if you have any questions about this.

Is there any additional information you need to provide to support your child’s participation in this excursion?

Yes No

(If yes, please provide these details below.)

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No:	
Ambulance fund: Parents are responsible for ambulance costs outside the ACT					

Please continue over page

Dietary Requirements

- My child does not have special dietary requirements
- My child has the following special dietary requirements due to food allergies, cultural and/or religious reasons.

Name of Parent/Carer (please print): _____

Signature: _____ **Date:** _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU). This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate’s website (www.det.act.gov.au) on the About Us page.



Payment Code: Yr5Camp

Camp Payment Form

YEAR 5 CAMP – JINDABYNE SPORT AND RECREATION CENTRE

Child's name: _____ Class: _____

- I have enclosed the full cost of \$410.00 for the camp. OR
- I have enclosed \$210.00 (Deposit) for the camp to secure my child's place **by Monday 19 September 2022**
- I understand the balance of \$200.00 will be made **no later** than 10.00 am on **Monday 31 October 2022**.
(Download a copy from the school website at https://www.chapmanps.act.edu.au/our_school/Permission_Notes)

Suggested Payment Plan		
Payment	Cost	Due Date
Payment 1	\$210.00	Monday 19 September 2022
Payment 2	\$100.00	Monday 17 October 2022
Final Payment	\$100.00	Monday 31 October 2022

- Enclosed is cash to the value of \$_____
- Quickweb payment of \$_____ made on (date)_____ receipt number _____
<https://www.chapmanps.act.edu.au/payment>
Please ensure that this permission form is returned to your child's teacher
- Credit Card as per attached slip– add credit card slip

Credit Card Payment Slip

Amount: \$_____

Credit Card Facility (Please tick which card applies)

Master Card Visa Card

Card No.

Expiry Date: __ / __

Name on card: _____

Cardholders Signature: _____ Date: _____

Contact Phone Number: _____

This information will be securely disposed of once payment has been processed.