



11 February 2026

Dear Parents and Carers

VOLUNTARY CONTRIBUTIONS 2026

The ACT Education Directorate provides the bulk of finances required to operate the school - in general this includes the buildings and facilities and provides for basic requirements. To enable us to continue to provide a quality learning environment for our students, we invite families to contribute a voluntary financial contribution for the year.

Voluntary Contributions are an important part of our school's annual budget, allowing us to purchase additional resources which enhance our teaching programs including literacy and numeracy resources, art supplies, PE and playground equipment, and online learning programs such as Seesaw, Mathletics and Reading Eggs.

Chapman Primary School Voluntary Contribution amounts have been agreed upon in consultation with our School Board and P&C association, and are in line with *Section 27 of the Education Act 2004* which states that:

- a. each contribution must be voluntary,
- b. a child is not to be refused benefits or services because the child's parents do not make a contribution,
- c. a child is not harassed for contributions,
- d. any record of contributions is confidential.

Your generous donation is greatly appreciated and will enable our students to learn in the richest possible environment. Voluntary Contributions may be made in full, in part or by instalments.

Please see over page for Voluntary Contribution amounts for 2026.

Voluntary Contributions are a separate payment and do not include other school optional enrichment activities such as excursions, incursions or in school performances, camps, school bands, end of year celebration activities, school photos and P&C fundraising activities.

Yours faithfully,

James M. Barnett
Principal

2026 VOLUNTARY CONTRIBUTION BREAKDOWN

Preschool

Preschool Resources and Consumables	\$110.00
Access to online resources – Seesaw & Reading Eggs	\$17.00

Primary (kindergarten – year 6)

Access to online resources – Seesaw, Reading Eggs & Mathletics	\$27.00
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Voluntary Contributions: preschool to year 6

One child	\$140.00
Two children	\$240.00
Three children	\$340.00
Four or more children	\$440.00

Parent Portal: Contribution requests have been created and are available to view and make payment in Parent Portal. Any families without access to Parent Portal can still pay via an online link using the same payment platform as Parent Portal. Please email the Front Office ChapmanPS.Info@ed.act.edu.au to request this method of payment.

Parent Portal contribution requests will show the breakdown of voluntary contributions already calculated for your family and provide you with any easy and secure payment method (including the setup of payment plans/instalments).

Payment via Parent Portal is the preferred method of payment.

Payment for all students in one family, preschool to year 6 can be made in one lump sum. If paying by cash or eftpos at the Front Office, please complete the form on the next page to assist receipting staff with the correct allocations.

The school has made every effort to keep cost of financial requests to a minimal level. If necessary, parents/carers can confidentially discuss support to meet costs with the Principal, Deputy Principal or Business Manager. Please contact the front office if you would like to speak with the Principal.

Please complete the attached summary and payment form and return this to your child's classroom teacher by Friday 3 April 2026.

Chapman Primary School Payment form - 2026 VOLUNTARY CONTRIBUTION

Please complete this form and return it to your child's classroom teacher by Friday 3 April 2026

Name of parent making payment: _____ Date: _____

Student details

Student	Class	Please tick payment		
		(Preschool only)	(Preschool to Year 6)	(Kindergarten to Year 6)
		<input type="checkbox"/> Preschool Online Resources <input type="checkbox"/> Preschool Consumables	<input type="checkbox"/> Voluntary Contributions	<input type="checkbox"/> Primary Online Resources
		<input type="checkbox"/> Preschool Online Resources <input type="checkbox"/> Preschool Consumables	<input type="checkbox"/> Voluntary Contributions	<input type="checkbox"/> Primary Online Resources
		<input type="checkbox"/> Preschool Online Resources <input type="checkbox"/> Preschool Consumables	<input type="checkbox"/> Voluntary Contributions	<input type="checkbox"/> Primary Online Resources
		<input type="checkbox"/> Preschool Online Resources <input type="checkbox"/> Preschool Consumables	<input type="checkbox"/> Voluntary Contributions	<input type="checkbox"/> Primary Online Resources

Payment Calculation

	Preschool Online Resources	Preschool Consumables	Voluntary Contributions	Primary Online
Number of students per contribution	= ___ x \$17.00	= ___ x \$110.00	One child (\$140.00) Two children (\$240.00) Three children (\$340.00) Four or more children (\$440.00)	= ___ x \$27.00
Total per contribution	\$	\$	\$	\$
Lump sum payment made to the school	\$			

Preferred Payment method:

Parent Portal payment of \$ _____ made on (date) _____

Alternative payment methods:

Eftpos payment (to be made at the front office)

Enclosed is cash to the value of \$ _____

Please ensure that this form is returned to your child's teacher.